Delaware County Community College

Serving Delaware and Chester Counties

NURSING PROGRAM ENTRANCE REQUIREMENTS PACKET FALL 2027

Information presented in this packet supersedes all other information obtained by the applicant.

Important Dates and Deadlines

- Last Day to submit **Petition**- May 17, 2027 (program may fill before this date)
- Last Day to take **TEAS Exam**- May 1, 2027 (schedule well in advance, open testing dates fill quickly)
- **Clearances** must be dated January 1, 2026 or later

Nursing Information Sessions

Attending a Nursing Information Session is highly recommended in order to learn more about the curriculum and the special admission requirements. TEAS test preparation is discussed at each session. Be sure to read the entire packet prior to attending.

Nursing Information Session dates & times can be found on this website link:

www.dccc.edu/nursing-info-sessions

Registration is required via the LINK above to participate in a session!

Since the sessions are scheduled well in advance, it is recommended that candidates check their email for session cancellations and/or the College's Calendar & Events page the day of the event to be sure it was not canceled.

In accordance with compliance with clinical partnerships, proof of covid/Flu vaccination is a requirement for all students.

The Nursing Program at Delaware County Community College (DCCC) is a special admission program with limited seating. The process for applying to the College's Nursing Program is called "petitioning." The process of petitioning requires the candidate to fulfill ***all entrance requirements, including taking the Test of Essential Academic Skills (TEAS) test, achieving required benchmark scores on that test*, and earning required coursework credit** as detailed within the Nursing Program Entrance Requirements Packet (a.k.a. the Packet) **prior to submitting their petition**.

While admission is competitive, acceptance depends on the size and qualifications of the applicant pool. Please note that meeting all the admission criteria does not guarantee acceptance into the program. The responsibility for correctly completing the nursing program petitioning process lies with the applicant. Failure to complete all requirements as detailed in the Nursing Program Entrance Requirements Packet will result in an incomplete petition. Incomplete petitions must be corrected prior to Thursday, May 27, 2027, to be considered for a seat in the program or to be assigned to the waitlist. Please note, program seats **often fill prior to this final deadline**.

Admission requirements for the program are subject to change each year. This packet outlines the entrance requirements for the year noted above. All applicants to the program are required to meet the requirements for the year in which they submit their petition, including those who have previously applied or who are currently enrolled at Delaware County Community College taking general education and/or pre-requisite courses.

Nursing Information Sessions are offered monthly to assist students with the petitioning process. It is **strongly recommended** that all nursing candidates attend a Nursing Information Session. Details provided above.

(Revised: July 2026)

FACTS ABOUT THE PROGRAM

1. Upon successful completion of the curriculum, students receive an associate in applied science (AAS) degree and are eligible to sit for the state licensure examination (NCLEX-RN) to become a registered nurse.
2. Admission into Delaware County Community College's nursing program is selective. Due to the limited seating in this program not all qualified candidates who petition can be awarded a seat.

   NOTE: Students who have been accepted into the nursing program through the admissions process and are returning to the program are ineligible to reapply for admission through the admission process as outlined. Students may not re-enter through the admissions process more than one initial attempt. Students accepted through the LPN-RN Bridge program cannot re-enter through the admissions program traditional track.
3. Nursing clinical (NUS 110) begins every fall semester and takes two years (or four full semesters) to complete. The semester sequence, once accepted into the program, is fall/spring, fall/spring. Courses in the program are sequential and cannot be completed faster. Clinical nursing courses are not scheduled during the summer months.
4. A DAY section and an EVENING section is offered at the Marple Campus. Downingtown offers a DAY section **only**. Total seats available is based on the number of clinical positions available at the area hospitals with which DCCC is affiliated.
5. Candidates must complete these five pre-requisite courses before they can apply for a seat in the program:

   - **English Composition I (ENG 100)**
   - **General Psychology (PSY 140)**
   - **Human Anatomy & Physiology I (BIO 150)**
   - **Introduction to Probability & Statistics (MAT 121)**
   - **Nursing Mathematics: Dosage Calculation & Drug Preparation (NUS 102)**

   In addition to the five pre-requisite courses, candidates are encouraged to complete all the other general education courses, particularly Anatomy & Physiology II (BIO 151) before entering the program.

   NOTE: Human Anatomy and Physiology I & II (BIO 150 & BIO 151) and Nursing Mathematics: Dosage Calculation & Drug Preparation (NUS 102) courses require a minimum grade of "C" or better to petition. Credits received for BIO 150 and BIO 151 (Human Anatomy and Physiology I & II) prior to enrollment in NUS 110 for Fall 2027 must be dated Summer I, 2022, or later to be considered current. Courses taken before this deadline will need to be repeated.

   INTERNATIONAL STUDENTS F-1 VISA: Please reach out to the Director of International students for appropriate curriculum advising as it relates to maintaining visa status.
6. Delaware County Community College (DCCC) has articulation agreements with several area colleges that providing DCCC nursing students opportunities to earn their bachelor's degree in nursing. Students who are interested in earning their BSN are encouraged to work with a Transfer Advisor through the Career & Counseling Department on the campus where they take their classes. Students should meet with a Transfer Advisor as early as their first semester at DCCC . Two of these BSN agreements are *concurrent* enrollment options available to students accepted into DCCC's nursing program. If a candidate meets the eligibility requirements for one of these concurrent enrollment programs, the candidate would be able to complete both the associate degree in nursing and RN-BSN coursework at the same time. These concurrent degree programs provide qualified DCCC nursing students the opportunity to complete the BSN in an abbreviated timeframe at a reduced cost. Please note, a candidate must first be accepted into DCCC's nursing program to be considered for a concurrent enrollment opportunity. Interested students should contact the Nursing Department for questions. Students with F-1 visa status are not eligible for concurrent programs.
7. The Nursing Admissions Committee will make final selection of candidates after careful evaluation of an applicant's demonstrated ability and potential for success. The Committee relies on the scores the applicant achieves on the Test of Essential Academic Skills (TEAS), grades earned in coursework, and a candidate's legal residency when choosing candidates for the program. A scoring rubric is utilized to total earned points. Candidates are ranked using their Grand Total of points earned (see Page 5). Seats in the program are awarded based on a highest to lowest ranking system of the total rubric points earned.
8. The College enters partnerships with hospitals. The guidelines for admission to sections under contract with area hospitals may vary and will be made available as agreements are finalized. Partnership announcements will be posted in the Allied Health and Nursing Department. Candidates are assigned to clinical site placement, they do not choose their site placement.

ADVANCED PLACEMENT OPTION – LPN to RN Bridge

An active LPN licensure may qualify a student for advanced placement into the program. Eligible students must be a graduate from an ACEN accredited LPN program. Students seeking LPN advanced placement should complete the LPN to RN Inquiry Form here, https://www.dccc.edu/lpn-to-rn-inquiry-form/. Please be advised, LPN advanced placement does not waive eligibility requirements for the program, including background clearances, pre-requisite coursework and TEAS examination. All students interested in advanced placement options will follow the same admission process included in this petition packet including all rubric and due dates.

CREDIT FOR PRIOR LEARNING

Students interested in pursuing credit for prior learning options should contact Assessment Services at 610-359-5322 or email assess@dccc.edu

PETITIONING PROCESS

The nursing program at Delaware County Community College has a unique, two-part application process that is required for all nursing candidates. To be considered for admission into the nursing program, applicants must complete the items listed in PART 1/General Admission first.

Once the PART 1/General Admission process is complete, a candidate would proceed and complete PART 2/Special Admission and then petition for a seat in the College's nursing program. Be certain to distinguish between general admission and special admission. Both application processes must be completed correctly for a candidate's nursing petition to be considered.

Both PART 1/General Admission and PART 2/Special Admission items must be completed before a candidate can submit a petition for consideration. This includes taking and passing the Test of Essential Academic Skills (TEAS), successfully completing all pre-requisite coursework, and earning at least 160 points on the Nursing Petition Rubric, (see page 5). Please note that personal letters of recommendation and character references are not considered toward admission. Important information related to the petitioning process and associated timeframes are provided on page 5 and 6.

PART 1

General Admission

General Admission is the first step required for consideration into the College's nursing program. This process will provide students with acceptance to the College and access to register for non-clinical classes, but not to the actual clinical portion of the nursing program.

1. Complete and submit a general admission application to the Admissions Office. It is best to indicate on the application the intention to apply to the College's nursing program by choosing ***HSTN (pre-nursing) as a major code***. Designation as a pre-nursing student does not guarantee nor imply special consideration for acceptance into the actual nursing program. See Requirement #1, page 8.
2. Demonstrate college readiness in English & mathematics. See Requirement #2, page 8.
3. Transfer previously earned college credits into Delaware County Community College. See Requirement #3, page 8.
4. Submit an official, final copy of high school documentation. See Requirement #4, page 9.
5. It is recommended, but not required, that a student complete the Free Application for Federal Student Aid (FAFSA). See Requirement #5, page 10.
6. Complete orientation & register for non-clinical, general education and prerequisite coursework. See Requirement #6, page 10.
7. Participate in a **NURSING INFORMATION SESSION** to learn more about the program and the requirements needed to complete the petitioning process. See the front page of this packet for information on how to register for a session.

PART 2

Special Admission

Upon completion of the general admission process, candidates can begin the 2ND part of the process: submission of their petition. Each candidate must complete all requirements to be considered for a seat. Opening and closing deadlines apply. See page 6.

1. Verify that the College has received the required high school documentation. See Requirement #4, page 9.
2. Take the Test of Essential Academic Skills (TEAS) between the TEAS Testing dates allowed for the entrance year selected. See Requirement #7, pages 11 & 12.
3. Obtain and store all three clearances with Castle Branch. Photocopies of all three required clearances must also be submitted at the time of petitioning via a PDF format. See Requirement #8, pages 12 – 13.
4. Maintain a DCCC overall minimum GPA of a 2.5 or higher from the time of petitioning through entrance into the first clinical nursing course. See Requirement #9, page 14.
5. Comply and be in good standing with the College's Code of Conduct. See Requirement #10, page 14.
6. Provide proof of legal residency via a valid, current, legible photocopy from the approved list of documents. See Requirement #11, page 15.
7. Submit your petition form and all required photocopied documents for review. See Requirement #12, page 15.

CANDIDATE SELECTION & RUBRIC SCORING

The selection of candidates for the program is determined by using the Rubric of points below. Students earn points based on their performance on the Test of Essential Academic Skills (TEAS), grades earned for coursework, and the candidate's legal residency. Seats in the program and positions on the waitlist are awarded by a highest to lowest ranking system using a candidate's Total Points earned on the Rubric.

To determine when you can submit your petition, use the Rubric scoring grid below and add up your total Rubric score to determine your TIER Petitioning category. **A minimum of 160 total points is required for petitioning**. See page 6 for these categories and their opening dates to petition.

EARN POINTS FOR TEAS TESTING SCORES

TEAS	Highest possible score	Lowest acceptable score	**POINTS earned from a single TEAS attempt will be accepted. (Best of three possible). Scores are *not* mixed or matched between testing attempts, nor are they rounded up or down. For example, if the needed score is 59% a 58.9% does not meet the minimum requirement.**
Individual Score	**n/a**	**n/a**	**Applicants must achieve all the following minimum Adjusted Individual Scores (AIS) from a single testing session in order to accept the composite score:** 1. Composite: 59% 2. Reading: 69% 3. Science: 59% 4. Mathematics: 60% 5. English Language and Usage: 59%
Composite	**100**	**59**	**COMPOSITE SCORE FROM A *SINGLE ATTEMPT:***

EARN POINTS FOR COURSEWORK COMPLETED

Course taken	Points: A	Points: B	Points: C	Points Earned
BIO 150	50	40	30	
NUS 102	50	40	30	
Total possible	**100**	**80**	**60**	**STUDENT TOTAL COURSEWORK POINTS:**

EARN POINTS FOR LEGAL RESIDENCY

Address	Points	Points Earned
Chester & Delaware County resident	5	
All other addresses including out of state	0	
		STUDENT TOTAL RESIDENCY POINTS:

TOTAL POINTS EARNED: TEAS + COURSEWORK + RESIDENCY = _____ (must be 160 or higher)

PETITIONING DATES AND DEADLINES

There are three distinct timeframes for petitions: (total rubric score must be 160 or higher)

Block A: Only Tier # 1 candidates' petitions will be accepted.

During Block A, on a monthly basis, Tier # 1 candidates will be considered for acceptance of an available seat.

1. The Tier # 1 rubric scores are from 180 to 205 points.
2. Block A opens Monday, October 19, 2026
3. Block A closes Wednesday, December 16, 2026

Block B: Tier # 1 and Tier # 2 candidate's petitions will be accepted.

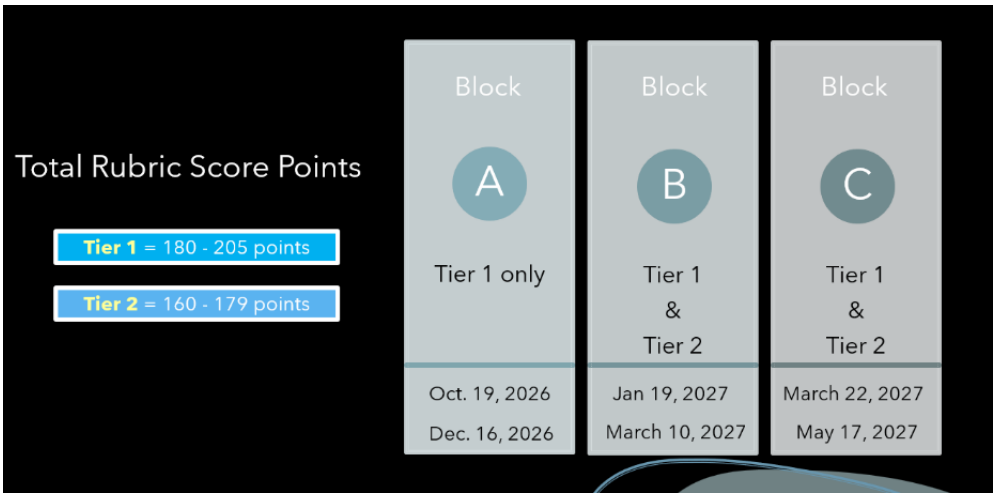
During Block B, first, Tier # 1 candidates will be reviewed for an available seat. Next, Tier # 2 candidates will be reviewed for an available seat. If you petition January 19- March 10, your application will be reviewed, and you will be notified of your application status by March 30th.

1. Tier #1 rubric scores are from 180 to 205 points.
2. The Tier # 2 rubric scores are from 160 to 179 points.
3. Block B opens Tuesday, January 19, 2027
4. Block B closes Wednesday, March 10, 2027

Block C: Tier # 1 and Tier # 2 candidate's petitions will be accepted.

During Block C, first, Tier # 1 candidates will be considered for acceptance of an available seat. Next, Tier # 2 candidates will be reviewed for an available seat. If you petition March 22- May 17, your application will be reviewed, and you will be notified of your application status by June 15th.

1. The Tier # 1 rubric scores are from 180 to 205 points.
2. The Tier # 2 rubric scores are from 160 to 179 points.
3. Block C opens Monday, March 22, 2027
4. Block C closes Monday, May 17, 2027



RUBRIC RANKING

Petitioners will be considered for a seat in the program based on the points earned per their total Rubric Score (see Page 5). Candidates that qualify via the criteria above within their respective TIER will be ranked against other candidates in that TIER using their earned Rubric score.

- Seats will be awarded on a rolling, monthly basis as outlined on the petition dates.
- At all times, from October 19, 2026 to May 17, 2027, TIER ONE candidates will be first to be considered for an available seat.
- From January 19, 2027 to May 17, 2027, TIER TWO candidates will be considered for an available seat.
- ***Seats will first be awarded to those with the highest overall Rubric score***.
- The only TEAS testing attempts that will be considered for Petitioning will be those that have been successfully passed and taken at DCCC Marple Campus by deadlines listed for each Petitioning TIER category. **Please note that *DCCC is accepting only in-person TEAS Exam results for TEAS Exams taken at the Marple campus*.**

If there are more qualifying candidates than available seats, once candidates have been ranked and seats awarded, the remaining qualified candidates will be offered a position on the temporary waitlist. (See WAITLISTED Students –below). It is important to note, a candidate must continue to maintain the program requirements (like GPA, Code of Conduct standing, etc.) after being awarded a seat or a waitlist position. If a candidate does not continue to maintain these requirements the offered seat or waitlist position could be revoked.

FINAL DEADLINE

The final deadline to submit a petition to the **Fall 2027 nursing program is Monday, May 17, 2027**. No petitions will be accepted beyond this date. No exceptions. **Please note, the program often fills prior to this final deadline**.

WAITLISTED STUDENTS

Candidates on the waitlist will be considered for a seat based on their overall Rubric score. The candidate with the highest overall Rubric score will be offered an open seat if one becomes available. Being awarded a position on the waitlist does not guarantee a seat in the program. Students on the waitlist are ***not*** carried over from year-to-year. Any candidate who is not awarded a seat by the time the waitlist is dissolved must re-petition for a future entrance year and meet any new admission criteria as published in that new entrance year Nursing Program Requirements Packet.

PART 1: GENERAL ADMISSION REQUIREMENTS

All twelve (12) admission requirements listed on the following pages, including at least one passing TEAS test, must be completed before a candidate is eligible to submit a petition***. Only those petitions with all 12 requirements completed will be considered for a seat in the program***.

#1: APPLY FOR GENERAL ADMISSION

Complete a Delaware County Community College application for admission. Current students, those enrolled or currently registered for classes, do not need to apply to the College again. If you previously enrolled at the College and stopped attending for one year or longer, you must submit another application and indicate that you are applying for readmission. It is important to note that general acceptance to the College does not guarantee acceptance into this special admission program. You can apply here: https://www.dccc.edu/apply.

Students will receive a welcome letter via USPS after their application is received and processed. The letter will include important information, including next steps in the enrollment process.

*Please ensure all information provided on your application is accurate and complete. Errors or missing information may cause delays in the enrollment process.

#2: DEMONSTRATE COLLEGE READINESS IN ENGLISH & MATH

All candidates must demonstrate college readiness to begin college level coursework. Please note that students can waive the placement test with the appropriate SAT or ACT scores or other measurements. Criteria for waiving the Accuplacer Placement Test can be found here: **https://www.dccc.edu/placement-testing**.

Students new to the College experience who do not meet the criteria to waive the Placement Test will be required to take the Accuplacer Placement Test. This test will measure the student's current academic level in English composition, reading and mathematics. Test results will assist the College advisors in developing an educational plan, including any remedial coursework that may be necessary.

Before students can schedule placement examinations the Delaware County Community College application must be submitted (See Item #1: Apply for General Admission). For questions about course placement, contact Assessment Services at either 610-359-5322, 610-325-2776 or **testingcenter@dccc.edu**.

#3: TRANSFER COLLEGE CREDITS EARNED

If applicable, submit official transcript(s) from each college and/or university attended. Send all official, final transcript(s) to the following address:

Delaware County Community College
901 South Media Line Road
Media, PA 19063
Attn: Admissions Office

If an electronic document sharing service is offered by the sending institution a final, official, e-transcript should be sent to: **records@dccc.edu**. Transcripts *cannot* be emailed directly by students. They must be sent by an electronic document sharing platform (e.g., Parchment or the National Student Clearinghouse). Once evaluated and transferred into DCCC, evaluated credits will appear on the student's Degree Works page marked with a "T" indicating that course(s) were accepted in transfer. The process to transfer courses *may take 4-8 weeks*; please plan accordingly to meet petitioning deadlines.

INTERNATIONAL CREDENTIALS: If you attended a college or university outside the United States and want to transfer those credits earned into the College, you must submit a course-by-course evaluation report from an approved credential evaluation service. An approved evaluation service must be a member of The National Association of Credential Evaluation Service (NACES). A current list of members can be found at **www.naces.org**. Please note, English courses from foreign countries are not eligible for transfer to the College; therefore, these students must take the English and reading portions of the Placement Test. See Item #2: Demonstrate College Readiness in English & Math for Placement Test scheduling.

#4: HIGH SCHOOL CREDENTIALS

Submit sealed, official, final document credentials indicating successful high school graduation or its equivalency. All candidates must complete this step regardless of post-secondary educational experience(s).

If you have been a student at the College in the past, please take note that a copy of your high school transcript may no longer be on file if you have had a gap in your enrollment with the College for a year or longer. Follow the directions on how to verify that this required document is on file with the College to ensure that you have met this requirement. If you are in doubt about this document being on file, we recommend that you have it sent again and follow through with the verification directions below.

Choose your scenario and follow the directions accordingly:

1. **HIGH SCHOOL TRANSCRIPT**

   Contact the Guidance Department of the high school where you graduated. Request an official and final transcript to be sent directly to the College. (See the College's mailing address below.)

2. **GED TRANSCRIPT or 30-CREDIT PLAN DIPLOMA**

   Contact the Department of Education (DOE) in the state where you were granted your GED or 30-Credit Plan Diploma. Most DOE offices have a "Transcript Request Form" that can be accessed by using the "SEARCH BOX" on their website. IMPORTANT NOTE: An opened copy of your GED test scores indicating that you passed the GED test, or a copy of your diploma are not acceptable documents. You must order a separate, official copy of your GED transcript from the DOE and have that document sent directly from the DOE to the College to fulfill this requirement. (See the College's mailing address below.)

3. **INTERNATIONAL DOCUMENTATION**

   If you attended high school outside of the United States, you must submit a program-to-program evaluation report that indicates you earned credentials equivalent to a U.S. high school diploma. This document must come from an approved credentialing evaluation service. An approved evaluation service must be a member of The National Association of Credential Evaluation Service (NACES). A current list of members can be found at www.naces.org (See the College's mailing address below.)

Have your official, final, credentials sent to:

Delaware County Community College
901 South Media Line Road
Media, PA 19063
Attn: Admissions Office

If an electronic document sharing service is offered by the sending institution, a final, official, e-transcript should be sent to records@dccc.edu. Transcripts cannot be emailed directly by students. They must be sent by an electronic document sharing platform (e.g., Parchment or the National Student Clearinghouse).

Verify that your credentials are on file with the College

Do not call; instead, you need to email the Admissions Office (admiss@dccc.edu) with the following information:

1. Your full name as indicated by your permanent records at the College
2. Maiden name, if applicable
3. Date of Birth
4. DCCC Student ID Number (P#)
5. Name of school or agency

#5: APPLY FOR FINANCIAL AID (FAFSA)

This step is highly recommended, yet not an admission requirement and therefore not required to petition. However, one of the keys to success in college is having a plan to pay for your education. Applying for financial aid is easy when you follow the step-by- step guide offered on the College's website at: http://www.dccc.edu/fafsa. Deadlines apply, so file your application without delay. If you have questions or need help regarding financial aid, call the College at 610-359-5330 or email finaid@dccc.edu.

#6: ORIENTATION & COURSE REGISTRATION

All new students to the College are required to complete Orientation prior to meeting with an Advisor for course selection:

1. Visit **http://orientation.dccc.edu.**
2. You will be prompted to log into your delaGATE account using your DCCC ID number (included in your Admission letter and starts with P00). Your initial password will be your date of birth in the format MMDDYY (e.g., 122198).
3. Once logged in, follow the prompts to complete the modules.
4. Upon FULL completion of Orientation, you will receive a certificate of completion.

With the help of an Advisor, candidates should register for pre-requisite and non-clinical general education courses. It is highly recommended that all the non-clinical courses (those listed without "NUS" as a prefix) be completed prior to entering the program. This academic plan will best prepare the candidate for academic success. A list of the non-clinical courses can be found on page 20. New students should review the directions on how to schedule an appointment with an advisor via the Welcome Packet they receive after applying to the College. Current students should schedule an advising appointment with their assigned advisor each semester to be sure they are on track with the courses needed for the program.

REQUIRED PRE-REQUISITE COURSEWORK

In order to petition for a seat in the program the five (5) prerequisite courses listed below must be successfully completed and show in Degree Works with a grade, a "T" for transfer or "CR" for course credit. All courses transferred into DCCC must be in place prior to the final deadline of Monday, May 31, 2027.

1. **English Composition I (ENG 100)**
2. **General Psychology (PSY 140)**
3. **Human Anatomy & Physiology I (BIO 150)**
4. **Introduction to Probability & Statistics (MAT 121)**
5. **Nursing Mathematics: Dosage Calculation & Drug Preparation (NUS 102)**

Important Note: A student taking pre-requisite coursework at DCCC must complete all required coursework no later than the end of DCCC's spring 2027 semester.

NOTE: Human Anatomy and Physiology I & II (BIO 150 & BIO 151) and Nursing Mathematics: Dosage Calculation & Drug Preparation (NUS 102) courses require a minimum grade of "C" or better to petition. Credits received for BIO 150 and BIO 151 (Human Anatomy and Physiology I & II) prior to enrollment in NUS 110 for Fall 2027 must be dated Summer I, 2022 or later to be considered current. Courses taken before this deadline will need to be repeated. Please contact the Assessment Services Department at DCCC for information on the transferability of Anatomy & Physiology courses with virtual labs: assess@dccc.edu or 610.359.5322.

PART 2: SPECIAL ADMISSION REQUIREMENTS

#7: TAKE THE TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

All candidates are required to submit qualifying TEAS **version 7** scores at the time of petitioning. Having earned a bachelor's degree or higher does not exempt a candidate from this requirement. All candidates are required to take the TEAS. Studies have shown that scores on the TEAS test are a predictor of success in the nursing program and for passing the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Consequently, the College relies on the TEAS scores and their earned coursework when determining an applicant's candidacy for the program, their potential for success in the program and on the NCLEX-RN exam.

It is highly recommended, though not required, that students complete all necessary remediation coursework before attempting the TEAS. In addition, taking as many of the non-clinical general education and/or pre-requisite courses (see Requirement #6 Orientation & Course Registration) like Human Anatomy & Physiology I & II (BIO 150 & BIO 151), English and a college-level math will best prepare a testing candidate for the rigors of the TEAS.

A. **Applicants must achieve all the following minimum Adjusted Individual Scores (AIS) from a <u>single testing session</u>:**

   1. Composite: 59%
   2. Reading: 69%
   3. Science: 59%
   4. Mathematics: 60%
   5. English Language and Usage: 59%

B. **Candidates for the Fall 2027 program may take the TEAS a total of three times (3) between the dates of September 1, 2026 and May 1, 2027**. All TEAS tests must be taken **in person at DCCC Marple's Campus** within these dates to be eligible to petition for Fall 2027 program consideration. Once a candidate has reached the three-time maximum within this TEAS Testing Period for entrance Fall 2027, no other TEAS testing attempt(s) will be considered. Therefore, candidates should carefully prepare to take the TEAS. (See "How to Prepare for the TEAS" located on the next page.) If a candidate takes the TEAS more than three times (3x) within the allotted TEAS testing period, only the first three attempts will be considered for entrance into the Fall 2027 Nursing program.

C. Applicants who do not achieve the minimum scores listed above from a single testing session out of three (3) attempts during the TEAS Testing Period WILL NOT be considered for the program, even if all the other requirements are completed. A student's highest scores from a single test out of a possible three (3) attempts will be used in the selection process.

D. Scores from more than one test are not split or mixed, nor are the scores rounded up or down. Candidates must meet the exact percentage score as presented above to be a valid passing score in a single session. For example, if the minimum score needed is a 59%, earning a 58.9% does not fulfill the requirement.

E. There is no required wait time between testing, but research shows that remediation and studying of weak content areas is a best practice before taking the TEAS again.

F. The test lasts approximately 3.5 hours. Each of the four sections has its own time limit. ***<u>DCCC is accepting only in-person TEAS Exam results for TEAS Exams taken at the Marple campus</u>.*** The testing schedules are posted on the ATI Testing website. See page 13, "How to Schedule the TEAS." DCCC cannot guarantee TEAS Exam appointment availability, it is highly encouraged to schedule your TEAS exam as early as possible.

G. A basic 4-function calculator is embedded in the math section of the test for student use.

H. You will receive your TEAS results immediately upon completion of the test. A separate score report will not be mailed to you. The College will receive and record your TEAS results electronically.

I. If you have a documented learning disability, contact the Office of Disability Services (610-325-2748) for further instruction.

HOW TO PREPARE FOR THE TEAS

1. It is recommended that candidates complete both Human Anatomy & Physiology I and II (BIO 150 and BIO 151) prior to attempting the TEAS. The Science section of the TEAS is heavily weighted with anatomy & physiology questions. Therefore, having successfully taken both Human Anatomy & Physiology I and II (BIO 150 and BIO 151) will best prepare a candidate for the rigors of this standardized test. Additionally, research suggests that the more pre-requisite and general education courses a candidate has completed prior to taking the TEAS, like a college-level math and English Composition, the more successful the candidate will be on the TEAS.
2. The **ATI TEAS Study Guide** is available for purchase through ATI Testing at www.atitesting.com. The Delaware County Community College Bookstore also carries the Study Guide for purchase. Limited copies are available for review in the Learning Commons for students with a valid College student ID card and proof of registration for the test.
3. **Online practice exams** and study resources are available at **www.atitesting.com** for a fee. Note, practice exam scores are not considered valid scores for admission into the program.
4. At times, the College's Continuing Education Department offers TEAS Test Preparation Courses. For information and registration please call: 610-359-5025.

HOW TO SCHEDULE THE TEAS TEST

Delaware County Community College is the required TEAS testing site for Nursing Program eligibility. Candidates to the program must register, pay, and schedule TEAS testing through ATI Testing, the creators of the TEAS.

Testing fees are non-refundable and registrations with ATI are final. Students may reschedule only once per test through the College's Assessment Services office. To reschedule a test, please make your request by submitting the copy of the testing receipt to the Assessment Services office at **assess@dccc.edu**. The Assessment Services office will then contact you to reschedule a date/time.

TO SCHEDULE:

1. Go to **www.atitesting.com**.
2. Create an Account or Sign-In if you are a previous user.
3. Register for the TEAS – Use the drop-down menus to choose Delaware County Community College.
4. Choose your testing day, time, and DCCC Marple Campus.
5. Check out and pay.
6. Print your confirmation and testing details.
7. Have your confirmation at the ready on testing day along with a current photo ID.

NOTE: If at any time you have trouble navigating the process, please call ATI directly at: (800) 667-7531

TRANSFERRING TEAS SCORES TAKEN AT ANOTHER TESTING SITE

TEAS scores taken at another testing site other than Delaware County Community College may not be used to petition for the program. *Online TEAS scores will not be considered for entrance into the nursing program or eligible for transfer to DCCC's database.

#8: OBTAIN BACKGROUND CLEARANCES

Castle Branch has been contracted by the College to assist students in obtaining and storing required background clearances. Petitioning students are required to create a Castle Branch account, called myCB/CP, a secure platform that offers students directions on how to obtain the required clearances. The fee includes the cost for the Statewide Criminal PA Report which will automatically be posted on the student's myCB/CP account. Once the order has been placed, students may use their login to access additional features including document storage, portfolio builders and reference tools.

A total of three (3) background clearances dated January 1, 2026, or later are required to petition for entrance to Fall 2027. Those clearances are:

1. **Statewide Criminal PA Report** (included with Castle Branch registration).
2. **Federal Criminal History (FBI) Report**.
3. **Child Abuse History Clearance**.

Both the FBI and the Child Abuse reports should be ordered from the Department of Human Services. Info on how to obtain these reports can be found below. Additional clearances may be required for out-of-state candidates.

Clearances must be completed by the student, uploaded, stored, and approved by Castle Branch before submitting a petition. Plan accordingly as it may take several weeks for clearances to be processed, or even longer during peak times of the year.

PDF copies of all reports are required to meet Requirement #12 when petitioning (see page 15).

STATEWIDE CRIMINAL PA REPORT (VIA CASTLE BRANCH)

SECURING AND STORING CLEARANCES WITH CASTLE BRANCH

1. Go to: **www.castlebranch.com** and click "Login" at the top right corner.
2. Choose DISA/CB Platform
3. Click Place Order
4. Enter **DD61a** in the Package Code box and click "**SUBMIT**".
5. Sign In or Create Account
6. Confirm Order
7. Complete Process to Place Order
8. Castle Branch will post your PA Criminal History report.
9. Once completed, upload the results you receive for both the Child Abuse and FBI to your Castle Branch account. Be sure to check all criminal history reports for accuracy prior to uploading.
10. Your order will show as "In Process" until it has been completed. You will be notified if there is any missing information. Approval by Castle Branch can take 3 to 5 days after uploading your documents and is necessary to meet Requirement #8 when petitioning.

FBI REPORT

1. Go to the IdentoGO/IDEMIA website at: **https://www.identogo.com/locations/pennsylvania.** Scroll down and choose "**DIGITAL FINGERPRINTING**."
2. Enter the "**Service Code**" provided by Castle Branch and follow the directions to complete your registration. Use your current, legal address when registering.
3. For Reason Fingerprinted select: **EMPLOYMENT WITH A SIGNIFICANT LIKELIHOOD OF REGULAR CONTACT WITH CHILDREN**.
4. You will receive the report via US mail within 2-3 weeks or longer. Check the document for accuracy and upload it to your Castle Branch account.
5. All Rap Sheet reports (if applicable) must be uploaded as well to meet Requirement #8 when petitioning.

CHILD ABUSE CLEARANCE

This clearance report is required even if you have never lived in Pennsylvania.

ON-LINE SUBMISSION:

Go To: **https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/PA-Child-Abuse-History-Clearance.aspx**

PAPER SUBMISSION:

Paper submissions of the PA Child Abuse History Clearance application will still be accepted for anyone who may not have access to the internet, or who may be unable to access the self-service portal due to their attempting to access the system outside the U.S.

You will receive your results within 2-3 weeks, or longer for paper submissions. For questions related to the PA Child Abuse history Clearance, please contact the Childline Verification Unit at 717-783-6211 or toll free at 1-877-371-5422.

If you need assistance with clearances, please contact Castle Branch at 888-723-4263 (Option #1) or email: cpservicedesk@certifiedprofile.com

Criminal Convictions

All Nursing applicants are required to submit a PA Criminal History Report, Federal Criminal History Report (FBI) and a Child Abuse Clearance report.

The College is not a healthcare provider and does not have a healthcare facility. Therefore, independent, third party, healthcare providers offer the clinical experiences required for completion of the program. Clinical rotation sites that require a criminal background check, child abuse clearance and/or fingerprinting make their own determinations as to whether to accept or reject a student based on their criminal history. Thus, a site may deny a student's participation in the clinical experience, rotation or fieldwork because of a felony or misdemeanor conviction or a record of child abuse. Clinical sites may also deny participation in clinical experiences for other reasons, such as failure of a required drug test or inability to produce an appropriate health clearance. As participation in clinical experiences, rotations or fieldwork is a required part of the curriculum and a requirement for graduation, denial of participation by a clinical site may result in delay of graduation or the inability to graduate from the program. Accordingly, admission into and success in the College's program does not guarantee or warrant participation at clinical sites.

Clinical experience in the program includes contact with children and older adults. This experience could be in hospitals, schools, or other community agencies. In order to participate in these experiences, students must obtain a criminal record check and child abuse history clearance prior to entrance into the program. This program requirement is mandated by the Commonwealth of Pennsylvania per 24 P.S. 1-111 of the Pennsylvania Public School Code and 23 Pennsylvania C.S.A. 6355 of the Pennsylvania Child Protective Services Law. Any official change or the initiation of any governmental proceeding affecting the information revealed by the required criminal or child abuse background check must be reported immediately to the admissions committee.

Due to the serious potential negative ramifications of any background checks on admission/progression in the program, eligibility to qualify for licensure and future employment in healthcare, applicants with criminal background check are strongly encouraged to have these offenses reviewed by legal counsel.

NOTE: Once awarded a seat in the program, due to health care providers' policies, a drug screening is required for all newly accepted students prior to beginning their clinical experiences. If you are awarded a seat in the program, you will receive more detailed information on this requirement once accepted to the program.

#9: MAINTAIN A MINIMUM OVERALL GPA OF 2.5

At the time of petitioning and through the start of **NUS 110** students must maintain an overall minimum grade point average (GPA) of a **2.5** or higher for all college course work completed at DCCC to be considered for a seat in the program or to be assigned to the waitlist. If the student's overall DCCC GPA falls below the minimum **2.5** requirement at any time, the offer of admission to the Nursing program or the position on the waitlist will be revoked and they will not be permitted to register for, or begin, **NUS 110**.

#10: CODE OF CONDUCT & ACADEMIC INTEGRITY

Involvement in any incident which resulted in disciplinary action, academic dishonesties, or violates the College's Code of Conduct in the Student Handbook is considered in the admissions process. The Nursing program reserves the right to deny admission to any applicant who has a documented history of or pending violation of the College rules and regulations or who has been previously suspended or expelled from the College or any other post-secondary educational institution or who refuses to abide by the requirements of the program. Any previous violations are addressed by the admission committee on a case-by-case basis and factors considered include the nature and severity of the incident, how long ago it occurred, and your forthrightness. If you fall below good standing at the College at any time after you are admitted to the program, or assigned to the waitlist, your offer will be revoked, and you will not be permitted to register for or begin NUS 110. A copy of the Student Handbook can be downloaded from: **http://www.dccc.edu/studenthandbook.**

#11: PROOF OF RESIDENCY

Choose one (1) of the approved documents below and submit a PDF of that document when petitioning to the program to show proof of your current, legal address. ONLY ONE (1) OR THE OTHER IS NEEDED, not both documents:

1. Permanent driver's license or State ID.
   Note: Temporary update cards & duplicate licenses are not acceptable.
2. Utility bill with your name listed on the bill.
   Note: Utility bills include gas, electric, water or sewer. Cell phone bills are not acceptable

The above-named documents are the ONLY acceptable forms of proof of residency that will be accepted by the College. Failure to submit the appropriate/approved document will result in an "incomplete" petition. Please note that the address listed on the proof of residency submitted must match: 1) the legal address listed on the program petitioning form, 2) the legal address listed in the College's database, and 3) the legal address submitted on all background clearances. The Admissions Office reserves the right to request additional proof of residency documentation.

#12: SUBMIT YOUR PETITION

Upon completion of requirements 1 through 11 above, visit *dccc.edu/apply and review the Nursing section. To complete the petition, select "Nursing Petition".* If you have previously applied to DCCC using the online application, please be sure to log in to your existing account. Please have the following items ready for upload:

1. A photocopy of an approved Proof of Residency – See Requirement #11 Proof of Residency.
2. Separate photocopies of all three clearances posted with Castle Branch – See Requirement #8 Obtain Background Clearances.

For any questions of concerns, please contact petitioning@dccc.edu.

NOTIFICATION OF THE STATUS OF YOUR PETITION

1. The Admissions Office will notify candidates of their status through their online petition/application portal. The initial petitioning review can take up to 6 weeks or more from the date the petition was submitted. Final seating/waitlist award letters will be sent on a rolling basis, after the opening of the Petitioning Period, starting Oct. 19, 2026. We ask that candidates refrain from contacting the Admissions Office during the review period. Candidates are required to check their admissions portal on a weekly basis for status updates. Candidates will be notified as soon as their petition has been properly reviewed, ranked, and considered for a seat.
2. If a petition is incomplete, the candidate will be notified through their petition/admissions portal regarding any missing items/requirements. Candidates are required to check their admissions portal on a weekly basis for status updates. Any missing items must be submitted by the deadline date of May 27, 2027, before a candidate can be considered for a seat or assigned to the waitlist. Taking immediate action to complete any missing items is paramount as seats in the program often fill prior to the final deadline date.
3. All petitions received will be ranked via the scoring Rubric detailed on page 5. Please note, Rubric scores a candidate can earn for the TEAS are not mixed or matched between testing attempts, nor are the scores rounded up or down. Each candidate must meet the minimum scores exactly as required. For example, if the minimum score needed in a single section is a 59%, a 58.9% is not a passing score.
4. If offered a seat in the program, candidates are required to pay a $150.00 deposit by May 1, 2027. If the candidate is offered a seat after the May 1st deadline, this deadline date is extended. The $150.00 will hold a seat for the Fall 2027 program only. All previous balances due to the College must be paid in-full prior to submitting the $150.00 deposit. Deposit refunds will be issued only if the student: 1) remains enrolled in NUS 110 for the first three full weeks of the semester, and 2) does not have any outstanding balances due to the College at that time. If the student drops out of the program, at any time before the end of the third week, the deposit will not be refunded.
   Students are not permitted to defer their enrollment into the Nursing Program for a future enrollment date.
5. Students on the waitlist are not carried over from year-to-year. Students will be notified via the email listed on their petitioning form regarding when the waitlist is dissolved.
6. Students are required to petition again for admission into a future entrance year and meet any new admissions requirements if they:
   - Do not meet the admissions requirements for 2027, as outlined in the Fall 2027 Nursing Program Entrance Requirements Packet.
   - Are waitlisted and not offered a seat after the waitlist is dissolved.
   - Are unable to accept an offered seat for 2027. Students may not defer their nursing admission in any case.
   - Informed the Admissions Office they are declining their seat or waitlist position for Fall 2027.
   - Drop out of the program after being assigned a seat in the class, but before the first day of class.
   - Fall below the minimum GPA requirement (2.5) and their seat was revoked.

7. It is the student's responsibility to notify the Admissions Office and the Records Office of residency and phone number (day and evening) changes. Current contact information is paramount.

PROGRAM SCHEDULE INFORMATION

Changes in curriculum, clinical schedules and admission requirements for the Nursing program may occur between the time of application and the time of enrollment. Students are expected to meet any new requirements for the class in which they enroll. The reference to a proposed schedule is for general reference only and **may be modified at any time at the discretion of the academic program and/or scheduling requirements of clinical affiliating agencies**.

1. It should be noted that although students select a primary campus location and a schedule preference (Marple Day, Marple Evening, or Downingtown Day), it must be understood that the dynamic nature of nursing education may necessitate deviation from the sample schedules provided. Candidates must be able to adjust personal and professional responsibilities accordingly.
2. Students may occasionally be required to attend class or clinical activities on alternate days/times (evenings) at alternate sites throughout the course of an academic year.
3. Students may be assigned a day and/or evening clinical rotation that may occur during the week. There is NO clinicals on the weekends.
   - Clinical schedules typically consist of two 6-hour clinical shifts/week or one 12-hour shift per week between the hours of 6:30 AM and 10:30 PM for all students.
   - Accommodations will not be made for clinical assignments based upon a student's personal schedule except in extreme extenuating circumstances. (Extenuating circumstances DO NOT include, childcare, transportation, care of family members and work schedules). Flexibility and contingency plans to meet alternate scheduling requirements are the responsibility of each individual student.

OTHER IMPORTANT INFORMATION

- Credits received for BIO 150 and BIO 151 (Human Anatomy and Physiology I & II) prior to enrollment in NUS 110 for Fall 2027 must be dated Summer I, 2022 or later to be considered current. Courses taken before this deadline will need to be repeated. Please contact the Assessment Services at DCCC for information on the transferability of Anatomy & Physiology courses with virtual labs: assess@dccc.edu or 610.359.5322.
- Nursing students must achieve a grade of "C" or better in BIO 150, BIO 151 & NUS 102. Students enrolled in NUS 110 and BIO 151 concurrently who fail to achieve a "C" or better in BIO 151 will not be permitted to progress into NUS 111.
- Once accepted into the program, you will be contacted by the office of Allied Health & Nursing regarding directions on other in-take requirements (e.g., medical records) and registering for Fall nursing courses.
- Accepted students to the program are required to purchase a second package from Castle Branch. The package includes: 1) drug screening, 2) Nationwide Healthcare Fraud & Abuse scan, and 3) document management.
- In addition to normal tuition, fees, and books, students are required to purchase uniforms, insurance, and miscellaneous supplies, including additional testing fees for achievement tests which will be added to the student's tuition bill each semester.
- If you fail or withdraw from Fundamentals of Nursing (NUS 110) once the Fall term begins, you must petition for readmission through the Allied Health & Nursing Division. See the current Delaware County Community College catalog for more information or contact the Allied Health & Nursing Division at 610-359-5353.

Nursing Program Curricular Sequence

Pre-Requisite Courses (14 credits)	**CREDITS**
MAT 121 Introduction to Probability and Statistics	3
ENG 100 Composition I	3
PSY 140 General Psychology	3
BIO 150 Human Anatomy and Physiology I	4
NUS 102 Nursing Mathematics: Dosage Calculation & Drug Prep	1
(FALL) First Semester Courses (15 credits)	
NUS 110 Nursing Concepts and Practice I	8
BIO 151 Human Anatomy and Physiology II	4
PSY 210 Lifespan Human Development	3
(SPRING) Second Semester Courses (16 credits)	
NUS 111 Nursing Concepts and Practice II	10
NUS 221 Pharmacology for Healthcare	3
***Open Elective** (Consider a course that will transfer into a bachelor's degree program – See a Transfer Adviser for info.)	3
(FALL) Third Semester Courses (13 credits)	
NUS 210 Nursing Concepts and Practice III	10
Communications Elective* (Any oral communication designated communication course - See advisor for approved list)	3
(SPRING) Fourth Semester Courses (13 credits)	
NUS 211 Nursing Concepts and Practice IV	10
SOC 110 Introduction to Sociology	3
***Student selects a specific course**	
Total Credits:	71

CHECKLIST OF REQUIREMENTS NEEDED TO PETITION

Checklist
1. Apply for admission to Delaware County Community College, if not enrolled within the past year. (See page 8.)
2. Demonstrate College Readiness in English & math. (See page 8.)
3. If applicable, transfer previously earned college credits into the College. (See page 8.)
4. Send high school transcript/GED or evaluated international documentation to the College. (See page 9.)
5. High School credentialing on file with the College. (See page 9.)
6. Apply for Financial Aid. (See page 10.)
7. Complete Orientation & register for general education and pre-requisite courses with the help of an advisor. (See page 10.)
8. Successfully meet minimum scores on the TEAS test. (See pages 11 & 12.)
9. Ensure minimum rubric score of 160. (See page page 5.)
10. Secure & store background clearances with Castle Branch. Make photocopies to submit with your petition. (See pages 12 – 14)
11. Maintain a minimum (2.5 GPA) at the College at all times. (See page 14.)
12. Maintain a good Code of Conduct & Academic Integrity standing at the College at all times. (See page 14.)
13. Photocopy an approved Proof of Residency for petitioning file. (See page 14.)
14. Make photocopies of all pertinent documents for your personal records.
15. Submit your petition.

The Nursing program is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE, Suite 1400, Atlanta, GA, 30326 (Phone 404-974-5000, Website: www.acenursing.org). It is also approved by the Pennsylvania State Board of Nurse Examiners, PO Box 2649, Harrisburg, PA 17105-2649 (phone: 717-783-7142, website: www.dos.state.pa.us).

Delaware County Community College is an equal employment and educational opportunity institution conforming to all applicable legislation that prohibits discrimination. The College does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, veteran status, sexual orientation, or any other characteristic protected by state or federal laws in its educational programs, activities, admission, or employment policies, as required by Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other applicable statutes. Inquiries concerning Title IX and/or 504 compliances should be referred to Title IX Coordinator: Vice President of Human Resources at 610.359.5094. TTY for the hearing impaired: 610-359-5020. Inquiries related to accessibility services for students should be directed to the Office of Disability Services at 610-359- 5229.

Delaware County Community College is accredited by the Middle States Association of Colleges and Schools, Commission Higher Education, 3624 Market St. Suite 2 West, Philadelphia, PA 19104

Notes: