



Request to Use Place of Employment for Internship

Students already employed and wanting to use their place of employment for their internship must complete the information below. This request must be submitted along with their Paralegal Internship Application.

I, _____, am seeking approval to use my place of employment, _____, as my internship site placement. I understand that if my place of employment is approved, I am still responsible for attending the seminar class associated with Paralegal Experience/Legal Ethics (PLG 199), and submitting all required documentation.

Student Name

Employer Name

Student Signature

Employer Contact

Student ID Number

Contact Email

Date

Contact Number

