STUDY, WRITING, TECHNOLOGY SKILLS FREE WORKSHOPS SPRING

Delaware County Community College
Workshop Descriptions

Our goal is to provide information, techniques and tools to be successful. Workshops are held in-person at Branch Campuses and Marple Campus Learning Commons. All are welcome to the workshops and registration is not required.

**Study Skills**

Memory Techniques – Learn tips to remember names, dates, lists, and even where you left your keys.
Note Taking & Outlining – Learn how to take better, more organized, and efficient notes in class and from your textbook
SQ4R Study Method – Learn how to get the information you need from your textbook
Test Preparation & Test Taking – Become “test-wise” for upcoming exams and reduce test anxiety
Time Management – Learn how to balance all aspects of your personal, academic, and professional life

**Technology**

PowerPoint – Learn how to create a PowerPoint presentation
Word FAQ – Learn how to compose a paper using Microsoft Word

**Writing**

Common Grammar & Punctuation Errors – Learn how to correct common writing errors
Revision Strategies – Learn how to edit your paper
Writing Structure & Organization – Learn how to turn your idea into a paper
Critical Thinking – Learn how to analyze course material more effectively

**Services**

**Learning Commons Services**

- Meet with librarians for research and citation assistance
- Access online resources, e-books, streaming videos and databases
- Borrow books, textbooks, DVDs, laptops, e-readers, calculators, and headphones
- Reserve Group Study Room (Marple Campus)
- Computers available for academic use with specialized software for specific classes
- Printing, copying, scanning

**Tutoring and Writing Services**

- Face-to-face tutoring services at all Learning Commons locations by appointment or on a walk-in basis
- Online tutoring available through Smartthinking
- Workshops: Academic, Library, Study Skills, and Technology
- Guidance through all stages of the writing process
- Assistance with your academic coursework

**Contact**

Marple Campus – 610.359.5149 • FH4500
Downingtown Campus – 484.237.6220 • Room 218
Exton Center – 610.450.6511 • Exton II • Room 238
Pennocks Bridge – 610.896.5114 • Room B-135
Southeast Center – 610.957.5725 • Room 108
Upper Darby Center – 610.723.1248 • Room 114

[www.dccc.edu/student-services/learning-commons](http://www.dccc.edu/student-services/learning-commons)