

## **MB: Medical Billing, Certificate of Competency: 2010 to Present**

### **For Students Enrolled in: MB: Medical Billing, Certificate of Competency 2010 to Present**

**Program Description:** The Medical Billing 18 college-credit certificate program provides students with the skills necessary to function as medical billers for all types of health care institutions. The curriculum includes medical terminology, health informatics, analysis of coded data used on claims for reimbursement, and principles of medical billing.

A Certificate of Competency in Medical Billing will be awarded upon completion of this curriculum with a 2.0 GPA and a "C" or a better in all allied health courses.

#### **Program Outcomes:**

Upon successful completion of program requirements, students should be able to:

- Document billing information using correct medical terminology.
- Describe legal and ethical issues involved in medical billing.
- Recall different types of health insurance carriers and reimbursement systems as well as rules and regulations for each.
- Complete insurance related forms and financial reports.
- Describe the follow up process with insurance companies and patients regarding unpaid bills.
- Describe the major health care organizations and agencies and their role in the health care delivery system.
- Demonstrate an understanding of the issues and practices applicable to health information.

#### **Semester by Semester Plan:**

##### **Semester 1:**

DPR 100  
AHM 102  
AHM 233  
AHM 130

##### **Semester 2:**

AHM 185  
AHM 241

**Total Credits: 18**