

Delaware County Community College

Nursing Admissions Procedures Fall 2009

Chester County Hospital Section -- Chester County residents only

Petitions and all supporting documentation for the Fall 2009 class **must** be submitted **in person** to the Rhoads Education Building at Chester County Hospital from 9am on Monday, August 18, 2008, until the priority deadline of noon on Friday, October 31, 2008. *Following this period, all applicants will be reviewed and evaluated based on the strength of their Nurse Entrance Test scores as compared to other applicants for that year. We will continue to accept qualified, complete petitions for 2009 after the priority deadline for consideration of a seat, if available, or for placement on the waiting list.*

Nursing Information Sessions

Please attend an information session to learn more about our Nursing program and its special admissions requirements. Sessions last approximately one hour and begin promptly at the time listed. No reservations are required.

- Wednesday, February 6, 2008, @ 6:30pm - Main Campus, Room 2225
- Wednesday, February 13, 2008 @ 6:30pm - Chester County Hospital, Rhoads Education Building
- Thursday, March 6, 2008 @ 11am - Main Campus, Room 2225
- Wednesday, March 12, 2008 @ 6:30pm – Southeast Center
- Wednesday, April 16, 2008 @ 6:30pm - Chester County Hospital, Rhoads Education Building
- Wednesday, June 18, 2008 @ 6:00pm - Main Campus, Room 2225
- Wednesday, July 9, 2008 @ 6:30pm – Chester County Hospital, Rhoads Education Building
- Wednesday, August 6, 2008 @ 6:00pm – Southeast Center

For additional information sessions after August 2008, please visit the College Calendar on our website: www.dccc.edu/calendar

Note: Those applying for Delaware County Community College's 2009 Nursing program are responsible for the information contained in this packet. Please retain for future reference.

Delaware County Community College

Nursing Admissions Procedures

Fall 2009

Chester County Hospital Section – for residents of Chester County only

- ◆ **The Admissions Office in the Rhoads Educational Building at Chester County Hospital will begin taking complete petitions for the Fall 2009 Nursing class from applicants who live in Chester County in person beginning at 9am on Monday, August 18, 2008, through the priority deadline of noon on Friday, October 31, 2008. Qualified students may continue to submit complete petitions after the priority deadline for a seat in the 2009 class, if available, or for placement on the waiting list.**
- ◆ **A complete petition consists of a current Delaware County Community College application on file with the College's Records Office; the completion or waiver of the Delaware County Community College placement tests; a completed and signed Nursing Petition; an official, final high school transcript or official GED results on file with the College's Records Office; a current proof of residence; current child abuse clearance; current criminal record check; and satisfaction of minimum Nurse Entrance Test (NET) scores.**
- ◆ Applicants for fall 2009 must meet all admissions criteria as stated in these guidelines to be considered. The Nursing Admissions Committee will make final selection after careful evaluation of applicants' demonstrated ability and potential for success.
- ◆ Nursing clinical (NUS 110) begins every fall semester. Students may begin the non-clinical classes (English, psychology, sociology, etc.) before Fall 2009 by completing the application process to the College. See Delaware County Community College's application for more details.
- ◆ Delaware County residents should contact the Admissions Office for options and admissions procedures available to them at the Main Campus of Delaware County Community College in Media, PA.
- ◆ An applicant must be a United States citizen or a permanent resident to be considered for admission into the Nursing program.
- ◆ There is a maximum of 32 DAY seats and a maximum of 32 EVENING/WEEKEND seats available in NUS 110 (Fundamentals of Nursing). This number is based on the number of clinical seats available to Delaware County Community College students at area hospitals.
- ◆ Delaware County Community College does not have a healthcare facility. Specific healthcare providers offer all clinical experiences. These healthcare providers will not allow a student convicted of a prohibited offense or child abuse (see Delaware County Community College Criminal Background Check Procedures) to take part in clinical rounds. Such students would not be able to complete their studies and, therefore, will not be accepted into the program.
- ◆ The Nursing Admissions Committee relies on the scores an applicant achieves on the Nurse Entrance Test (NET) as a predictor of success in our program and on the RN licensure exam. **The NET is offered at Delaware County Community College's Main Campus in a large variety of testing dates and times. Testing dates can fill quickly, please plan accordingly! For more information on the NET, see page 7.**

Requirements for Admission: WHAT TO DO NOW!

Applicants must complete the following 7 steps before the end of the petition period and are highly encouraged to begin doing so upon receipt of this packet. The petition period is from 9am on Monday, August 18, 2008, through noon on Friday, October 31, 2008.

1. **Complete a Delaware County Community College application for admission to the College.** Acceptance to the College does not guarantee acceptance to the Nursing program. If you previously enrolled at Delaware County Community College and stopped attending for any reason, you must submit another application and check the box indicating you are applying for readmission.
2. **Take the College's placement test if you have not done so previously.** You may waive the placement test if you have successfully completed college level English Composition and mathematics elsewhere. To waive the placement test, you must submit official transcript(s) that document the successful completion of these college level courses **and** complete a "Petition for Transfer of Credit" form available in the Assessment Center. See page 5 for details.
3. **Take the Nurse Entrance Test (NET) and achieve all of the following minimum scores from a single testing session: "Essential Math Skills" 60%, "Reading Comprehension" 70%, AND "Your Composite Percentage" 65%.** For more information on the NET test and how to schedule, please see page 7.
4. **Submit an official, final high school transcript or GED results indicating the date of graduation/certification.** This step must be completed, regardless of previous educational experience. Please contact Trish Eller, Assistant Director of Admissions (email: peller@dccc.edu /phone: 610-359-5005), to ensure that this requirement is on file in the Records Office. Please include your DCCCID number and maiden name, if applicable, in your phone calls or emails to make locating a received transcript easier. Please send all official, final transcripts or GED results to:
**Delaware County Community College
Attn: Records Office
901 South Media Line Road
Media, PA 19063**

For students who attended high school and college outside the United States, you must submit evaluations of your high school and college transcripts to show that you have completed the necessary requirements for admission. World Education Services is a transcript evaluation service. For more information and an application, visit the website: www.wes.org.

5. **Obtain current results of the Child Abuse Clearance AND the Pennsylvania Criminal Record Check.** Complete the forms thoroughly and *indicate yourself as the requester*. Enclose a separate money order for each. The results may take 2-8 weeks or more to be returned to you. Keep the results in a safe place. *If you have not been a resident of the Commonwealth of Pennsylvania for the last two consecutive years or longer, a Federal criminal history report is required in place of the Pennsylvania Criminal Record Check; the Child Abuse Clearance is also required.* See page 5 for more information.

The following two steps are not required for all applicants, but are strongly recommended to complete as soon as possible to make the enrollment process easier in the event you are offered a seat in Delaware County Community College's 2009 Nursing program.

6. **To transfer previously completed credits to Delaware County Community College, submit an official transcript from any other college(s) attended to the address listed above.** This step must only be completed if you have not already submitted official transcript(s) to waive the College's placement test. You **MUST** also complete a "Petition for Transfer of Credit" form available in the Assessment Center (Room 2195, Main Campus, 610-359-5322). Forms are also available on the College's website, www.dccc.edu/assess/pot.pdf. Please allow 4-8 weeks for this evaluation; you will receive notification after the evaluation is completed. The Assessment Center will not evaluate transcripts until this form is received.
7. **If you wish, register with the help of an advisor to begin completing your non-clinical courses.** A list of required courses for the Nursing program is included in this packet (see page 8). Students find it helpful to complete as many non-clinical courses (those NOT labeled as NUS) as possible before beginning the first Nursing clinical course (NUS 110). Those new to Delaware County Community College will receive information about attending a College Planning Session after completing the College's placement test requirement. Students continuing at the College may see an advisor at the Downingtown campus (484-237-6200) or Exton center (610-450-6500).

CRITERIA FOR ADMISSION: WHAT TO DO DURING PETITION PERIOD:
From 9am on August 18, 2008, through noon on October 31, 2008.

Submit the following documentation **TOGETHER** and **IN PERSON** to the Admissions Office at the Rhoads Education Building at Chester County Hospital no earlier than 9am on Monday, August 18, 2008. This documentation must be received no later than noon on Friday, October 31, 2008, for priority consideration. **Please call the office at 610-431-5274 to make sure that someone is available to receive your information.**

*****Do not submit this documentation unless you have completed items 1-5 on the previous page (only #6 and #7 are optional).*****

DOCUMENTATION – PLEASE SUBMIT TOGETHER AND IN PERSON

1. A 2009 Petition for Entry into the Nursing program (see page 11)
2. A legible photocopy of a current Proof of Residence (see page 5)
3. The ***original*** results of the Child Abuse Clearance
4. The ***original*** results of the Pennsylvania Criminal Record Check (or Federal Criminal History Check, if applicable)

PLEASE NOTE:

All of the above items are required for admission to Delaware County Community College's 2008 Nursing Program and must be received in the petition period for priority consideration. Any complete petitions and/or missing documentation received after the priority deadline will be considered on a space-available basis or for placement on the waiting list.

Notification of the Status of Your Petition

• If you submit a petition and supporting documentation by the priority deadline, you will receive a letter regarding the status of the petition by the end of January 2009. *Due to the volume of applications expected, your cooperation in giving the Nursing Admissions Committee time to review all the applications individually is appreciated.*

• If you are offered a seat in the program, you must submit a \$150 deposit to reserve your space by **May 1, 2009**. The \$150 will hold your seat for fall 2009 only. If you are still registered for NUS 110 after the third week of class, your deposit will be refunded. *If you drop out of the program at any time before then, your deposit will not be refunded.*

• You will be required to re-petition for admission into future classes and meet any new admissions requirements in any of the following cases:

- If you do not meet the admissions requirements for 2009, as outlined in this packet.
- If you are a waitlisted student and not offered a seat by mid-July 2009. If you have not yet done so, waitlisted students may consider taking the NET a second or third time to improve their scores for future consideration. The scores from the highest single testing date will be used.
- If you are unable to accept an offered seat for 2009. **Students may not defer their nursing admission in any case.**
- Upon informing the Admissions Office that you are no longer interested in enrolling for fall 2009. At that time, your name will be removed from the list of applicants.
- If you drop out of the program after being assigned a seat in the class, but before the first day of class.

Important Notes

Placement Tests

- ◆ Delaware County Community College full-scale placement tests are required for any student who has not completed college level math or English Composition with a grade of "C" or better. This must be completed before the deadline of noon on October 31, 2008, for priority consideration (contact the Downingtown campus at 484-237-6210 to schedule your placement test). If remedial courses are required of you, those courses must be completed before beginning NUS 110. Failure to complete the remedial courses will make you ineligible to register for NUS 110.
- ◆ To waive placement tests, send to Delaware County Community College's Records Office an official college transcript that reflects completion of college-level math and English Composition with a grade of "C" or better. College math and English courses must be transferred in to waive the placement test. Complete a Delaware County Community College "Petition for Transfer of Credit" form available in the Assessment Center (Room 2195, Main Campus, 610-359-5322). Forms are also available on the College's website, www.dccc.edu/assess/pot.pdf . **These courses needed to waive the placement test courses must be transferred in by the deadline of noon on October 31, 2008, for priority consideration.** The process to transfer in courses may take 4-8 weeks. Plan accordingly! The Assessment Center will not evaluate transcripts until this form is received.

Drug Screening

Due to hospital policies, Delaware County Community College requires a drug screening for students beginning their clinical in 2009. More information will be given at a mandatory Nursing orientation meeting.

Proof of Residence

Provide a legible photocopy of one of the following: a permanent driver's license (**temporary updates are not accepted**), a utility bill (gas, electric, water or sewer), a pay stub with your address, property tax bill in your name, or the most recent federal tax return, which may list you as a dependent. The above-named items are the **ONLY** acceptable forms of proof of residency. The address listed on the proof of residency **MUST MATCH** the address given on the Nursing petition (page 11) and show that residency has been established for at least 90 days. The Admissions Office may ask for additional proof of residency if necessary.

Child Abuse Clearance and Pennsylvania Criminal Record Check

Complete a criminal record check available at PA State Police barracks and a Child Abuse Clearance form available from the PA Dept of Welfare (1-800-932-0313). These forms are also available in the DCCC Admissions Office and online (PA criminal record check: <https://epatch.state.pa.us> . PA Child Abuse Clearance: www.dpw.state.pa.us/child/childabuseneglect/003671038.htm .) **Results from clearances must be current within one year of petitioning for admission to the program (therefore, dated August 1, 2007, or after).** You will be notified if it is necessary to update the clearances before beginning clinicals in Fall 2009.

Please note: If you have not been a resident of the Commonwealth of Pennsylvania for the last two consecutive years or longer, a Federal criminal history check is required in place of the Pennsylvania Criminal Record Check. The Child Abuse Clearance is also required. If a report of Federal criminal history is required, you must provide a full set of fingerprints to the Pennsylvania State Police. Requests for an FBI Background Check Transmittal form may be obtained from the Admissions Office.

Under Pennsylvania law, the State Board of Nursing may not issue a license to an applicant who has been convicted of a felonious act prohibited by the Controlled Substance, Drug, Device and Cosmetic Act, or convicted of a felony relating to a controlled substance in a court of law of the United States or any other state, territory or country unless 10 years have elapsed since the date of conviction and the applicant can demonstrate that he/she has made significant progress in personal rehabilitation.

Felony convictions, which do not fall into the provision listed above, and certain misdemeanor offenses, may be a finding of impaired moral character. The determination of whether such conduct constitutes poor moral character is a discretionary matter for the Board of Nursing (717-783-7142).

Students who have been convicted of a prohibitive offense contained in Act 13 and/or Act 169* **may not be able to complete their studies** because clinical experiences needed for course/program success may be prohibited. If students cannot complete their clinical studies, they will not be accepted into the Nursing program.

*Detailed list available for review in the Admissions and Allied Health offices

Miscellaneous Notes

1. Changes in curriculum and admission requirements for the Nursing program may occur between the time you apply and the time of enrollment. You will be expected to meet any new requirements for the class in which you enroll.
2. Credits you may have already received for BIO 117 and BIO 118 (Human Anatomy and Physiology) prior to beginning NUS 110 **must be current within 5 years of the date you begin your first clinical Nursing course**. Therefore, if you are offered a seat for 2009, your Anatomy and Physiology course work must have been completed Fall 2004 or after to be valid. At Delaware County Community College, Anatomy is offered in fall and summer I terms and Physiology is offered in spring and summer II terms. Anatomy is a pre-requisite to Physiology.
3. Nursing students must achieve a grade of "C" or better in BIO 117 and BIO 118. Students enrolled in NUS 110 and BIO 117 concurrently who fail to achieve a "C" or better will be prevented from registering for NUS 111. Students enrolled in NUS 111 and BIO 118 concurrently who do not achieve at least a "C" grade will not be permitted to progress to the next Nursing class.
4. Nursing 102, Math for Nurses, is a one-credit course that is a pre-requisite or co-requisite for NUS 110. It is not listed in the curricular sequence as a required course because students may meet this requirement either by passing an Equivalency Test given during Nursing orientation sessions in May 2009 or by passing NUS 102, Math for Nurses. This course is offered in summer I, fall, and spring terms. It is recommended that students complete this requirement prior to beginning the first Nursing course, NUS 110. Students who do not successfully complete Math for Nurses by the end of NUS 110 will not be permitted to enroll in NUS 111.
5. Additional testing fees for achievement tests will be added to your tuition bill each semester. Information regarding these fees will be discussed at the Nursing college planning session in February/March 2009.
6. **It is your responsibility to notify the Admissions Office and Records Office of residency and phone number (day and evening) changes. We must be able to communicate with you.**
7. LPN licensure, recent RN courses, or equivalent military training may qualify you for advanced placement in the program. Students may receive credit for the first year of the Nursing program after meeting certain criteria. A counselor in the Assessment Center can advise you (Room 2195, Main Campus, 610-359-5322).
8. If you fail or withdraw from Fundamentals of Nursing (NUS 110) once the semester has begun, you must petition for readmission through the Allied Health and Nursing Department. See the current DCCC catalog for more information or contact the Allied Health and Nursing Department at 610-359-5353.

For admission into Delaware County Community College's 2009 Nursing program, there are NO pre-requisite courses required. Students must complete all necessary remediation course work before beginning Fundamentals of Nursing (NUS 110), but completion of those courses is not required at the time of application. The Nursing Admissions Committee also recommends, though does not require, that students complete all necessary remediation course work before attempting the NET.

Students also find it helpful to complete as many non-clinical courses (those NOT labeled NUS) as possible before beginning the first Nursing clinical course (NUS 110).

The requirements for admission are outlined in this packet on pages 3-4.

- ◆ Effective January 2008, Delaware County Community College will only offer a computerized version of the NET to students interested in applying to our Nursing program. If you have a documented disability, please contact the Office of Special Needs Services (610-325-2748) for further instruction.
- ◆ **Studies have shown that scores on this test are a predictor of success in the Nursing program and for passing the RN licensure exam (NCLEX).** Consequently, the Nursing Admissions Committee relies on these NET scores in determining an applicant's potential for success in our program and on the RN licensure exam.
- ◆ **Applicants must receive the following minimum scores from a *single testing session* of the NET to qualify for admission to Delaware County Community College's Nursing program: "Essential Math Skills" 60%, "Reading Comprehension" 70%, AND "Your Composite Percentage" 65%.** Applicants who do not meet all three minimum scores from a single testing session will not be considered for the program, even if all the other requirements are completed.
- ◆ The test lasts approximately 3 hours and will be given a number of times throughout the year at the Main Campus in Media, PA. Testing dates can fill quickly, please plan accordingly! Advanced registration is required. See the box below for NET registration procedures.
- ◆ You may take this test a total of 3 times only (NOT 3x's a year). If you have not achieved the minimum scores required by the third test, you will not be able to schedule the test again. Students WILL NOT be permitted to schedule a retest any earlier than six weeks after each testing date in order to allow for a sufficient review period.
- ◆ If you take the NET more than once, please understand that the Nursing Admissions Committee will consider your highest scores from a single test. Scores from more than one test will not be split or mixed.
- ◆ **Your highest scores from a single test will be given point values, and these will be used in the selection process.** Should there be a tie among applicants' point totals, the Nursing Committee will use the following criteria in making its selection for available seats in the program:
 - ❖ Preference will first be given to the applicant with the highest composite score.
 - ❖ If composite scores are equal, preference will then be given to the applicant with the highest reading score.
 - ❖ If reading scores are equal, preference will then be given to the applicant with the highest math score.
 - ❖ If math scores are equal, preference will then be given to the applicant with the highest Critical Thinking Appraisal score.
- ◆ **GPA, courses completed, letters of recommendation, or other criteria WILL NOT be considered when the Nursing Admissions Committee reviews an applicant's 2009 petition.** The Committee will use the applicant's best NET scores to determine who will be offered a seat in the program for 2009.
- ◆ **A test preparation book, the NET Study Guide, is available for purchase in the Delaware County Community College Bookstore on the Main Campus.** Limited copies are also available for review in the Library by students with a valid Delaware County Community College student ID card.
- ◆ Once you have completed the NET, a testing proctor will give you an official printout of your score report. **This printout is the ONLY copy of your official score report that will be produced! It is imperative that you retain this printout of your score report for your records as it will be the only paper report of your scores.** The College recommends that you make additional copies of your score report in the event that you misplace the original! The College will still receive and record your results electronically for review of your petition to the Nursing program.
- ◆ Calculators are not permitted during the test.

*In order to schedule the NET, you must first have a current Delaware County Community College application (including the one-time application fee of \$25) on file with the Records Office. Then complete one of the forms on page 12, take it to Cashier's Window on the Main Campus, and receive a receipt for payment. Then you must submit that receipt to the Admissions Office to register for an available seat on a specified testing date. The specific schedule of when the NET is administered is only given to students when they present a receipt of payment; the schedule will not be given over the phone. The cost to schedule this test is \$40 and is required each time you register to take the test. The College accepts cash, personal check, money orders, and most major credit cards. **Registration for the NET must be done in person. All balances must be paid prior to paying for and registering for the NET.***



First Semester		Credits
BIO 117	Human Anatomy.....	4
ENG 100	English Composition I.....	3
PSY 140	General Psychology.....	3
NUS 110	Fundamentals of Nursing.....	8
		<u>18</u>

Second Semester		
BIO 118	Human Physiology.....	4
ENG 112	English Composition II.....	3
PSY 210	Lifespan of Human Development.....	3
NUS 111	Nursing Concepts and Practice I.....	10
		<u>20</u>

Third Semester		
PSY 220	Abnormal Psychology.....	3
SOC 110	Introduction to Sociology.....	3
NUS 210	Nursing Concepts and Practice II.....	10
		<u>16</u>

Fourth Semester		
_____	Humanities or Social Science Elective.....	3
_____	Nursing Elective.....	3
	• NUS 221 Pharmacology for Health Care (3 credits)	

OR

- Select 3 of 4 one-credit Nursing courses:
- NUS 215 Basic Arrhythmia Interpretation (1 credit)
- NUS 216 Phlebotomy & EKG (1 credit)
- NUS 217 IV Skills (1 credit)
- NUS 219 Advanced Physical Assessment (1 credit)

NUS 211	Nursing Concepts and Practice III	10
		<u>16</u>

Total Hours Required: 70

First Semester		Credits
ENG 100	English Composition I.....	3
SOC 110	Introduction to Sociology.....	3
	Humanities or Social Science Elective.....	3
PSY 140	General Psychology.....	3
		<u>12</u>

Second Semester		
NUS 110	Fundamentals of Nursing.....	8
BIO 117	Human Anatomy.....	4
		<u>12</u>

Third Semester		
NUS 111	Nursing Concepts and Practice I.....	10
BIO 118	Human Physiology.....	4
PSY 210	Lifespan of Human Development.....	3
		<u>17</u>

Fourth Semester		
NUS 210	Nursing Concepts and Practice II.....	10
ENG 112	English Composition II.....	3
PSY 220	Abnormal Psychology.....	3
		<u>16</u>

Fifth Semester		
_____	Nursing Elective.....	3
	• NUS 221 Pharmacology for Health Care (3 credits)	

OR

- Select 3 of 4 one-credit Nursing courses:
- NUS 215 Basic Arrhythmia Interpretation (1 credit)
- NUS 216 Phlebotomy & EKG (1 credit)
- NUS 217 IV Skills (1 credit)
- NUS 219 Advanced Physical Assessment (1 credit)

NUS 211	Nursing Concepts and Practice III	10
		<u>13</u>

Total Hours Required: 70

Delaware County Community College Nursing Program – Evening/Weekend Students**

Nursing Courses	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Nursing 110 (Fall)	<u>Class</u> 6 PM – 8PM (Sec 95 and 96) <u>Sim Lab</u> (Sec 95) 8PM – 10:30 PM	Open Sim Lab 6 PM – 8 PM	<u>Class</u> 6 PM – 8PM (Sec 95 and 96) <u>Sim Lab</u> (Sec 96) 8PM – 10:30 PM			<u>Clinical</u> <u>EVERY OTHER WEEKEND**</u> 6:45 AM – 1 PM	<u>Clinical</u> <u>EVERY OTHER WEEKEND**</u> 6:45 AM – 1 PM
Nursing 111 (Spring)		Open Sim Lab 6 PM – 8 PM Every other Tuesday	<u>Class</u> 6 PM – 9 PM (Sec 95 and 96)	<u>Class or Sim Lab</u> 6 PM – 8 PM (Sec 95 and 96) Alternating Weeks		<u>Clinical</u> EVERY WEEKEND 6:45 AM – 1 PM	<u>Clinical</u> EVERY WEEKEND 6:45 AM – 1 PM
Nursing 210 (Fall)		<u>Class</u> 6 PM – 8 PM (Sec 95 and 96)	<u>Class</u> 6 PM – 8 PM (Sec 95 and 96)			<u>Clinical</u> EVERY WEEKEND 2PM – 8PM	<u>Clinical</u> EVERY WEEKEND 2 PM – 8 PM
Nursing 211 (Spring)		<u>Class</u> 6 PM – 9 PM (Sec 51 and 52)				<u>Clinical</u> EVERY WEEKEND 2 PM – 9 PM	<u>Clinical</u> EVERY WEEKEND 2 PM – 9 PM

Delaware County Community College Nursing Program – Day Students**

Nursing Courses	Monday	Tuesday	Wednesday	Thursday	Friday
Nursing 110 (Fall)	<u>Clinical</u> Sec 97 6:45 AM – 1 PM <u>Class</u> Sec 97 and 98 1:30 PM – 3:30 PM	<u>Open Sim Lab</u> 9:30 AM – 11:30 AM	<u>Clinical</u> Sec 98 6:45 AM – 1 PM <u>Class</u> Sec 97 and 98 1:30 PM – 3:30 PM	<u>Sim Lab</u> Sec 97 9 AM – 11:30 AM Sec 98 12:30 PM – 3 PM	
Nursing 111 (Spring)	<u>Clinical</u> Sec 97 and 98 6:45 AM – 1 PM	<u>Clinical</u> Sec 97 and 98 6:45 AM – 1 PM	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM <u>Open Sim Lab</u> 12:30 PM – 3:30 PM	
Nursing 210 (Fall)	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM	<u>Sim Lab</u> Scheduled by appointment only	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM	<u>Clinical</u> Sec 97 and 98 6:45 AM – 1 PM	<u>Clinical</u> Sec 97 and 98 6:45 AM – 1 PM
Nursing 211 (Spring)	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM	<u>Sim Lab</u> Scheduled by appointment only	<u>Class</u> Sec 97 and 98 9:30 AM – 11:30 AM (EVERY OTHER WED)	<u>Clinical</u> Sec 97 and 98 6:45 AM – 2 PM	<u>Clinical</u> Sec 97 and 98 6:45 AM – 2 PM

*Please be aware that these times are provided only as a guide to help you plan ahead. The schedule is subject to change, at any time, based upon clinical/class availability and scheduling.

** Please note that these schedules only reflect Nursing class dates and times; they do not include class dates and times for additional classes for which you may register.

Helpful Checklist

COMPLETE ITEMS 1-5 FIRST!

- _____ 1. Submit an application for admission to Delaware County Community College, if not currently enrolled.
- _____ 2. Take the College's placement test or waive the test if college-level math and English have been transferred to Delaware County Community College.
- _____ 3. Complete the NET test AND achieve minimum scores from a single testing session ("Essential Math Skills" 60%, "Reading Comprehension" 70%, AND "Your Composite Percentage" 65%).
- _____ 4. Send official, final high school transcripts or GED results verifying date of graduation/certification to the College's Records Office AND confirm their receipt.
- _____ 5. Obtain current results of Child Abuse Clearance AND appropriate Criminal Record check.

After completing the above steps, submit the following documentation TOGETHER and IN PERSON to the Admissions Office at the Rhoads Education Building at Chester County Hospital. This documentation must be received between 9am on Monday, August 18, 2008, through noon on Friday, October 31, 2008, for priority consideration. Any complete petitions and/or missing documentation received after the priority deadline will be considered on a space-available basis or for placement on the waiting list. **Please call the office at 610-431-5274 to make sure that someone is available to receive your information.**

1. A 2009 Petition for Entry into the Nursing program (see page 11)
2. A legible photo copy of a current Proof of Residence (see page 5)
3. The original results of a current Child Abuse Clearance
4. The original results of a current Pennsylvania Criminal Record Check (or Federal Criminal History Check, if applicable)

The Nursing program is accredited by the National League for Nursing Accrediting Commission, 61 Broadway, New York, NY, 10006 (phone: 212-363-5555, website: www.nlnac.org). It is also approved by the Pennsylvania State Board of Nurse Examiners, PO Box 2649, Harrisburg, PA 17105-2649 (phone: 717-783-7142, website: www.dos.state.pa.us).

Nursing Program Petition
Delaware County Community College – Chester County Hospital
 Rhoads Education Building, 701 E. Marshall Street, West Chester, PA 19380
 610-431-5274

Date received in the Admissions Office

INSTRUCTIONS: Read carefully!

Please ensure that you have completed the steps listed on page 3 FIRST. For priority consideration, petitions and all supporting documentation must be received in person between 9am on Monday, August 18, 2008, through noon on Friday, October 31, 2008. This petition must be accompanied by a valid, current proof of residence; current, original Child Abuse clearance; and current, original Criminal History check. Please complete the following information thoroughly and print neatly.

Student ID # (or Social Security #): _____ - _____ - _____

Legal Name _____
Last First Middle

Maiden Name _____
Last First Middle

Legal Address _____
Street Address

City State ZIP Code

Daytime Phone: _____ **Evening Phone:** _____

Email: _____

Please answer the following questions:

1. **I submitted a petition to the Nursing program previously.**
 No Yes - indicate year: _____
(This information will not be used in evaluating your petition; it is merely used to locate any previously submitted paperwork still available.)

2. **I have been a resident of the Commonwealth of PA for the past 2 consecutive years or longer.**
 No Yes
(If you answered "no" to this question, you must submit a Federal criminal history check, instead of the PA criminal history check, along with your child abuse clearance.)

3. **Please indicate:**
 High school graduate GED certification
(Official, final High School transcripts or GED results MUST be on file with DCCC's Records Office.)

4. **I prefer – check ONE only:**
 Day
 Evening / weekend
 Prefer evening / weekend, but will take day

Signature

Date

Please detach the form below and take it to the Cashier's Window in Founder's Hall on Delaware County Community College's Main Campus.

NET Test

NET Test

I am making a payment of \$40 in order to register for the NET test,
an admissions requirement for the Nursing program.

Name: _____ ID# or SS#: _____

Signature: _____ Date: _____

Please detach the form below and take it to the Cashier's Window in Founder's Hall on DCCC's Main Campus.

NET Test

NET Test

I am making a payment of \$40 in order to register for the NET test,
an admissions requirement for the Nursing program.

Name: _____ ID# or SS#: _____

Signature: _____ Date: _____

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